

# CASTLETON ESTATES, INC. POOL INFORMATION AND RULES

## Contents

OPERATING HOURS.....	1
DEFINITIONS.....	2
POOL ACCESS .....	2
POOL RULES .....	2
BABY POOL RULES.....	3
EARLY BIRD ADULT ONLY SWIM .....	3
GUESTS AND GUEST PASSES .....	4
POOL PASSES.....	4
POOL AREA RULES.....	4
POOL PARTIES .....	5
DISCIPLINARY PROCEDURES.....	5
VANDALISM OR DAMAGE .....	6
RULES AND REGULATIONS.....	6

**OPERATING HOURS** –The pool will be open daily, weather permitting, from Saturday of Memorial Day Weekend through Monday Labor Day, See the following schedules.

August will have a slightly different schedule due to lifeguards going back to school. The schedule will be determined by the availability of lifeguards.

	<b>Early Bird Swim</b>	<b>Family Swim</b>	<b>Adult Swim</b>	<b>Open Swim</b>	<b>Early Bird swim</b>
<b>Saturday</b>	5 – 8 am	10 – 12 pm	X	12 – 9 pm	9 -11 pm
<b>Sunday</b>	5 – 8 am	X	10 – 12 pm	12 – 8 pm	8-11 pm
<b>Monday</b>	5 – 8 am	X	X	10 – 8 pm	Chemical added
<b>Tuesday</b>	Chemicals added	X	X	10 – 8 pm	8-11 pm
<b>Wednesday</b>	5 – 8 am	X	X	10 – 8 pm	8-11 pm
<b>Thursday</b>	5 – 8 am	X	X	10 – 8 pm	8-11 pm
<b>Friday</b>	5 – 8 am	X	X	10 – 9 pm	9 -11 pm

**Pool Closings** – Authority to close the pool due to weather or safety conditions or emergency situations rests with the lifeguard(s) on duty. The pool will be closed during threatening or unsuitable weather. Unsuitable weather is defined as lightning bolts (closed one hour from last occurrence) and thunder (closed thirty minutes from last clasp.) If the weather is unsuitable for swimming at 6 pm, the pool will be closed for the remainder of the day. Unsuitable weather may include air temperature below 65° F. This will be determined by the lifeguard. The lifeguard will verify the temperature from the weather thermometer at the clubhouse.

## DEFINITIONS

Adult – Individual 18 years or age or older.

Baby-Sitter – An individual authorized by a child’s parents who has had their sixteenth birthday and who has passed the deep end test. A baby-sitter requires a release letter on file from the parents. Please note on the registration form that a Baby-Sitter pass is needed.

Child – Individual under 18 years of age.

Early Bird Swim – Requires a **signed** waiver. See Section F for the Early Bird information.

Participant – An adult resident in good standing who submits a signed Early Bird Swim waiver.

Family Swim – During Family Swim hours, an Adult must accompany ALL Children.

Pool Area – The area consisting of the Pool, the Pool Deck, the Baby Pool, the Baby Pool Deck, the bathrooms, and the Picnic Area. The Baby Pool Area consists of the Baby Pool and Baby Pool Deck.

## POOL ACCESS

All residents in good standing may use the pool. The term “good standing” includes, but is not limited to, payment of the annual assessment and any late fees accrued. The pool, pool area, and clubhouse may not be used by anyone at any time for activities that will result in private gain to the individual, unless prior authorization has been received from the Castleton Estate Board of Directors.

## POOL RULES

1. All persons entering the pool area to swim must give their pool pass to the lifeguard or deposit their pool pass as directed by the lifeguard.
2. The lifeguards have been retained for your safety. Failure to obey or show respect for the lifeguards will be counted as a disciplinary incident. (See disciplinary procedures).
3. A child must have had their 11<sup>th</sup> birthday to be at the pool by themselves, children under the age of 11 must be accompanied by an adult, sibling, or baby-sitter (with a pool pass) who has had their 16<sup>th</sup> birthday. There must be a release letter on file from the parents of the child being baby-sat that allows the baby-sitter to bring the child/children to the pool.
4. All persons under 16 years of age who plan to swim in the deep end of the pool must pass a swim test. The swim test will consist of two lengths (not width) of the pool unassisted and without flotation devices and treading water for 1 minute. All persons under 16 years of age who pass the swim test will have their name put in pool pass binder. Lifeguards will give swim tests. **Note: Children without passing the deep-end test may not be taken into the deep end of the pool, even if accompanied by a parent or wearing a flotation device.** (This is for the safety of everyone in the pool.)
5. No swimming shoes may be worn in the pool.
6. All swimmers are required by Board of Health rules to wear swimsuits. No cutoffs or street clothes are allowed in the pool.
7. Blow-up flotation devices, soft toys (like noodles) and balls may be used in the pool, but **only at the discretion of the lifeguards, which will be determined by the number of people in the pool and for the safety of everyone in the pool.** Children using attached flotation devices must be accompanied by

an adult and WILL NOT be permitted in the deep end unless the child has passed the swim test WITHOUT the flotation devices.

8. No one may raise, lower, or hold onto the dividing rope.
9. Diving shall be straight way and only after the water is free of swimmers. Diving is only permitted in the 10-foot section of the pool. Lifeguards may approve or restrict diving at their discretion.
10. No hairpins, clips, barrettes, band-aids, or safety pins are permitted in the pool. These items will damage the pool circulation pumps and lining.
11. No alcohol or illegal substances are allowed in the Pool Area or the Clubhouse. All food and drink (except water) must be confined to the Picnic Area. No glass bottles in Pool Area at all – STRICTLY ENFORCED. No drink containers or other drink coverings may be used to conceal alcohol or soda in the Pool Area.
12. If you are ill, please do not come to the pool. This is for the safety of the other patrons as well as to make sure that the pool remains available according to the water tests that we are required to do weekly.
13. Steps must be accessible for other patrons to enter and exit the pool. Please monitor your child if they are playing on the steps.

## BABY POOL RULES

1. **THERE ARE NO LIFEGUARDS ON DUTY IN THE BABY POOL AREA.**
2. Each child **must** be with a responsible Adult, sibling (who has had their 16<sup>th</sup> birthday) or authorized Baby-Sitter (see definition) at all times.
3. Children in the baby pool may not be older than 6.
4. **Swim diapers are required for babies and toddlers.** Swim diapers are designed for swimming and will not break down with chemicals from the pools – regular diapers are not permitted in the pools.
5. No flotation devices or hard toys are authorized.
6. **No chaise lounges** are permitted in the Baby Pool Area.
7. No diaper changing is authorized on the pool deck or in the Baby Pool Area. Diaper changing areas are provided in the men's and women's restrooms.

## EARLY BIRD ADULT ONLY SWIM

1. These rules are in addition to the above POOL RULES (ALL must be followed).
2. Participants must be 18 years or older and must sign a Waiver of Responsibility in the presence of the Pool Manager. See Pool Manager for form. All swimmers swim at their own risk – **NO LIFEGUARDS ON DUTY DURING EARLY BIRD HOURS!**
3. Participants should not **swim alone**.
4. Participants should bring a cell phone if they have one. The clubhouse phone will not be available for emergencies.
5. Participants may not let **anyone** into the Pool Area during Early Bridy Swim. **NO GUESTS ARE ALLOWED**
6. The Early Bird passcode may not be shared with anyone.
7. Participants are responsible for the cost of replacing any lost or misplaced locking mechanism.
8. Participants are responsible for locking the gate behind them when entering AND leaving the Pool Area.
9. Failure to follow any of the above rules and regulations will result in immediate termination of Early Bird Adult Only Swim privileges and possible additional consequences.

## GUESTS AND GUEST PASSES

Homeowners are responsible for their guests and guests must agree to adhere to the pool rules. Each guest who will swim must present a guest pass filled out and signed by an adult homeowner (not simply a household member) at the time they enter the Pool Area. Guest pass forms will be available from the lifeguards.

Residents may request guest passes from a lifeguard.

## POOL PASSES

Pool passes will be reused each year. Please keep your pool passes in a safe location at the end of the year. For assessments received by April 1<sup>st</sup>, pool pass stickers will be handed out to you at the pool or delivered. For assessments received after 4/1, there will be a delay in processing pool pass stickers and you must pick your pool passes up at the clubhouse from the Pool manger or lifeguard. Lost or damaged pool passes will be replaced for \$5. Misused pool passes will be confiscated and returned to the Association for determination of action to be taken against the homeowner. **Use of anyone else's pool pass is a violation, and the pool pass will be confiscated.**

## POOL AREA RULES

1. **All persons using the pool area do so at their own risk.** They shall be solely responsible for any accidents or injuries in connection with such use.
2. Castleton Estates, Inc. will not be responsible for loss, theft, or damage to personal property.
3. No running, boisterous, or rough play shall be permitted. Violations will result in disciplinary action.  
**Lifeguard discretion.**
4. Swearing, use of obscenities and spitting are not permitted. Violations will result in disciplinary action.
5. Food and drinks are restricted to designated areas. Only unbreakable containers will be used. No littering or smoking is allowed in the Pool Area.
6. No alcohol or illegal substances are allowed in the clubhouse, pool or picnic area.
7. No gum is allowed in the Pool Area. This will be strictly enforced, and violations will result in disciplinary action.
8. No pets are allowed in the Pool Area.
9. Non-members and suspended members are prohibited from loitering in the Pool Area.
10. No chairs or chaise lounges may be brought from home.
11. No bicycles, wheeled toys, baby walkers, skateboards, or roller blades are allowed in the Pool Area.
12. No diaper changing is allowed in the Pool Area or in the Baby Pool Area. Diaper changing areas in the men and women restrooms must be used.
13. No one under the age of 18 will be allowed in the clubhouse during regular pool hours. Please let the guard on duty know if you are going into the clubhouse for any reason.
14. The telephone is for emergency use only. No incoming calls are authorized.
15. The homeowner will be held responsible for any damage to the clubhouse, or Pool Area by any family member or guest.
16. During adult swim time **ALL** children must stay behind the white line.
17. Lifeguards have discretion to interpret and enforce Pool Rules during Operating Hours

## POOL PARTIES

1. Residents may reserve the pool for private use after regular pool hours by contacting Pool Manager, Karen Weaver at 317-508-5410 – **Please make reservations two weeks advance so lifeguards can be arranged.** The charge for each lifeguard is \$20/hour (1 lifeguard for every 30 people). Payment should be remitted as a separate check. All pool, clubhouse, and rental rules (provided by the Pool Manager upon rental) must be followed.
2. If you wish to have a pool party during regular pool hours, you will need to contact the Pool Manager – 2 weeks in advance with the number of people attending. If extra lifeguards are needed, there will be a \$20/hour fee per extra guard required. Payment should be remitted in a separate check or cash. All pool, clubhouse, and rental rules (provided by the Pool Manager upon rental) must be followed.
3. The Pool Manager will coordinate scheduling lifeguards. The number of lifeguards needed will be determined by the Pool Manager; taking into consideration the type of party, ages involved, and number of people swimming (generally 1 lifeguard per every 30 people). A separate check (for lifeguard services) made out to Castleton Estates HOA will be required prior to use of the pool for the party.

## DISCIPLINARY PROCEDURES

1. Respecting the lifeguards –

The lifeguards have been retained for your safety. The lifeguards are responsible for enforcing the rules and have full authority to deprive any individual (adult or child) of pool privileges. The Homeowners Association requests that all persons using the Pool Area and the clubhouse obey the lifeguards. In addition, we ask that parents and other adults enjoying the pool be available to encourage appropriate actions, or support the lifeguards' decision, should the need arise.

If for some reason homeowners disapprove of actions taken by a lifeguard(s) or disagree with a decision made by a lifeguard(s), you are encouraged to contact the Pool Manager, Karen Weaver @ 317-508-5410. Please do not challenge the lifeguards' authority while they are on duty, this interferes with the safe operation of the pool. The Pool Manager will involve the Board of Directors as needed.

2. Disciplinary Procedures
  - a. First Incident – Verbal reprimand from pool staff member, 15 minutes time out from the pool, and incident documented. Written notice will be provided to the offender and/or parent.
  - b. Second Incident – Seven (7) day suspension from the pool facility, with written notice to the offender and/or parent. The individual must meet with the pool manager and a member of the Board.
  - c. Third Incident – Seven (7) day suspension from the pool facility. Individual must meet with the pool manager, President of the association or other Board member to determine further action. For example, limit access to the pool for children only when accompanied by a responsible adult. Further action may also include up to complete suspension of pool and clubhouse privileges for the remainder of the swim season.
  - d. An incident includes, but is not limited to, destructive or malicious acts, fighting, disobeying a lifeguard, or violating Pool Rules. The lifeguard on duty has the discretion to determine if an action should be

considered an incident for the purposes of these procedures. Use of alcohol or drugs in the Pool Area will be considered an incident.

## VANDALISM OR DAMAGE

Vandalism or damage to any Castleton Estates, Inc. property or other serious offenses will result in a loss of privileges for the summer swim season, and the individual(s) must pay for all expenses incurred by the Association. Acts of vandalism will result in immediate removal from the pool area with a seven (7) day suspension (see #2 above).

## RULES AND REGULATIONS

Castleton Estates, Inc. reserves the right to revise these rules without notice. Changes and additions will be posted at the clubhouse as well as on the Castleton Estates web site. Rules and regulations will be enforced regarding the use of these areas and have been adopted by the Board of Directo